

**Department of Management Services
Division of Purchasing & Support Services**

SOLE SOURCE PROCUREMENT

SUBJECT: CATERPILLAR REPAIR AND MAINTENANCE

BUYER: DONALD R. LEGG, CPPO, ASSISTANT PURCHASING AGENT

CONTRACTOR: ALBAN TRACTOR COMPANY, INC.

This procurement is being handled as a Sole Source based on this written determination that only one source is practicable available.

The basis for this determination is as follows:

The Loudoun County Landfill currently has a fleet of Caterpillar earth moving equipment to handle the daily operational duties. This equipment occasionally needs repair or maintenance. Alban Tractor Company, Inc. is the only dealer authorized to do maintenance and repair work on Caterpillar equipment in Loudoun County, therefore staff will be awarding a one-year sole source contract for Caterpillar equipment maintenance and repair to Alban Tractor Company, Inc. in the estimated amount of \$50,000.

The contract was (or will be) awarded on 6/18/03

by: 
Assistant Purchasing Agent

Date: 6/18/2003

Post from 6/18/03 to 6/28/03

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